

# NOTICE OF EQUIPMENT TRANSFER/SURPLUS



DISTRIBUTED

10/26/16 to finance

SEP 23 2016

THE Water Resources-WTP DEPARTMENT IS TRANSFERRING THE FOLLOWING FIXED ASSETS:

DESCRIPTION:	SERIAL #	ASSET #	OPERABLE Y / N
APC Model BP280S Back-up UPS	PB0221122581		
Wired Mouse Quantity (4)	N/A		
Electronic Calculating Machine	9C259411		
Sharp E1-1750P III Calculator	5002X		
P-Touch Brother	U62654-D2Z144601		

(CHECK APPROPRIATE SELECTION BELOW FOR TRANSFER OR SURPLUS)

- ☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE \_\_\_\_\_ DEPARTMENT.
- ☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE MOTOR POOL/PUBLIC WORKS DEPARTMENT.
- ☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE PARKER RD. STORAGE.

OR

- ☐ THE FIXED ASSETS LISTED ABOVE WERE SURPLUSED TO THE DEPARTMENT CHECKED BELOW.
- ☒ SURPLUSED TO PARKER RD. STORAGE (FURNITURE ,EQUIPMENT ,COMPUTERS, ETC.)
- ☐ SURPLUSED TO FLEET SERVICES (VEHICLES)

IT IS THE RESPONSIBILITY OF THE TRANSFERRING DEPARTMENT TO NOTIFY THE MAINTENANCE DEPARTMENT FOR PICKUP AND REMOVAL TO STORAGE AFTER THE BOC APPROVAL.

TRANSFERRING DEPARTMENT:

RECEIVING DEPARTMENT:

10/26/16 W. J. Wicks  
ELECTED OFFICIAL/DEPARTMENT HEAD

\_\_\_\_\_  
ELECTED OFFICIAL/DEPARTMENT HEAD

DATE

10-25-2016

DATE

This form goes to the receiving department along with the equipment. After receiving department gets all of the equipment being transferred, sign this form and forward to the Finance Department. At this time the equipment is to be removed from the transferring department's fixed assets and added to the receiving department's fixed assets. Please forward the Finance Department an updated copy of your current fixed asset / inventory lists.

IF SURPLUSED:

BOARD OF COMMISSIONER'S ACTION (APPROVE / DECLINE)

DATE

Send directly to Parker Rd  
per Jim-Mis

2016-402

# NOTICE OF EQUIPMENT TRANSFER/SURPLUS

DISTRIBUTED

10/26/16 to finance



SEP 22 2016

THE Water Resources-WTP DEPARTMENT IS TRANSFERRING THE FOLLOWING FIXED ASSETS:

DESCRIPTION:	SERIAL #	ASSET #	OPERABLE Y/N
MS Wireless Keyboard	7570900462062		
Dell Keyboard	CN-0J4628-71616-5CB-0720		
Dell Keyboard Model SK-1000REW	12710-847-3630		
Dell Cordless Keyboard	MCT24200385		
MS Wireless Keyboard 800	0150204090983		

(CHECK APPROPRIATE SELECTION BELOW FOR TRANSFER OR SURPLUS)

☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE \_\_\_\_\_ DEPARTMENT.

☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE MOTOR POOL/PUBLIC WORKS DEPARTMENT.

☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE PARKER RD. STORAGE.

OR

☒ THE FIXED ASSETS LISTED ABOVE WERE SURPLUSED TO THE DEPARTMENT CHECKED BELOW.

☒ SURPLUSED TO PARKER RD. STORAGE (FURNITURE ,EQUIPMENT ,COMPUTERS, ETC.)

☐ SURPLUSED TO FLEET SERVICES (VEHICLES)

IT IS THE RESPONSIBILITY OF THE TRANSFERRING DEPARTMENT TO NOTIFY THE MAINTENANCE DEPARTMENT FOR PICKUP AND REMOVAL TO STORAGE AFTER THE BOC APPROVAL.

TRANSFERRING DEPARTMENT:

RECEIVING DEPARTMENT:

9/26/16 ASB (9/21/16) W. Wicks  
ELECTED OFFICIAL/DEPARTMENT HEAD

\_\_\_\_\_  
ELECTED OFFICIAL/DEPARTMENT HEAD

DATE

10-25-2016

DATE

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IF SURPLUSED:

BOARD OF COMMISSIONER'S ACTION (APPROVE / DECLINE)

DATE

Last Updated, 9/19/2016

per fin-mis - send directly to Parker Rd

# NOTICE OF EQUIPMENT TRANSFER/SURPLUS



**DISTRIBUTED**  
10/26/16 to finance

SEP 29 2016

THE Water Resources-WTP DEPARTMENT IS TRANSFERRING THE FOLLOWING FIXED ASSETS:

DESCRIPTION:	SERIAL #	ASSET #	OPERABLE Y / N
Blackberry 8530 Mobile Device	ESN HEX: 801A3173E		
Blackberry 8530 Mobile Device	ESN HEX: 80CE90ICO		
Verizon Casio Model No. C771 Smartphone	MFID HEX:A10000169zDA8E		
Radio GE Model No. 7-2664B	N/A		
Casio HR-8TE Printing Calculator	N/A		

(CHECK APPROPRIATE SELECTION BELOW FOR TRANSFER OR SURPLUS)

\_\_\_ THE FIXED ASSETS LISTED ABOVE WERE **TRANSFERRED** TO THE \_\_\_ DEPARTMENT.

\_\_\_ THE FIXED ASSETS LISTED ABOVE WERE **TRANSFERRED** TO THE **MOTOR POOL/PUBLIC WORKS** DEPARTMENT.

\_\_\_ THE FIXED ASSETS LISTED ABOVE WERE **TRANSFERRED** TO THE **PARKER RD. STORAGE**.

**OR**

THE FIXED ASSETS LISTED ABOVE WERE **SURPLUSED** TO THE DEPARTMENT CHECKED BELOW.

☒ **SURPLUSED TO PARKER RD. STORAGE (FURNITURE ,EQUIPMENT ,COMPUTERS, ETC.)**

\_\_\_ **SURPLUSED TO FLEET SERVICES (VEHICLES)**

IT IS THE RESPONSIBILITY OF THE TRANSFERRING DEPARTMENT TO NOTIFY THE  
MAINTENANCE DEPARTMENT FOR PICKUP AND REMOVAL TO STORAGE AFTER THE BOC APPROVAL.

TRANSFERRING DEPARTMENT:

RECEIVING DEPARTMENT:

ELECTED OFFICIAL/DEPARTMENT HEAD

ELECTED OFFICIAL/DEPARTMENT HEAD

DATE

DATE

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BOARD OF COMMISSIONERS ACTION (APPROVE / DECLINE)

DATE

per Jim Mils - send directly to Parker Rd

# NOTICE OF EQUIPMENT TRANSFER/SURPLUS

DISTRIBUTED  
10/26/16 to finance

DEC 2 2 2016



THE Water Resources-WTP DEPARTMENT IS TRANSFERRING THE FOLLOWING FIXED ASSETS:

DESCRIPTION:	SERIAL #	ASSET #	OPERABLE Y / N
Computer Speakers	N/A		
USB Component	ECBB00158910		
Verizon Casio Model No. C771 Smartphone	MFID HEX:A10000169zDA8E		
Radio GE Model No. 7-2664B	N/A		
Casio HR-8TE Printing Calculator	N/A		

(CHECK APPROPRIATE SELECTION BELOW FOR TRANSFER OR SURPLUS)

THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE \_\_\_\_\_ DEPARTMENT.

THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE MOTOR POOL/PUBLIC WORKS DEPARTMENT.

THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE PARKER RD. STORAGE.

OR

THE FIXED ASSETS LISTED ABOVE WERE SURPLUSED TO THE DEPARTMENT CHECKED BELOW.

☒ SURPLUSED TO PARKER RD. STORAGE (FURNITURE ,EQUIPMENT ,COMPUTERS, ETC.)

☐ SURPLUSED TO FLEET SERVICES (VEHICLES)

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ELECTED OFFICIAL/DEPARTMENT HEAD

ELECTED OFFICIAL/DEPARTMENT HEAD

DATE

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IF SURPLUSED:

BOARD OF COMMISSIONER'S ACTION (APPROVE / DECLINE)

DATE

Last Updated, 9/19/2016

Per Jim M15 - Send directly to Parker Rd

# NOTICE OF EQUIPMENT TRANSFER/SURPLUS

~~DISBURSED~~  
10/26/16 to finance

SEP 8 2016



THE Water Resources-WTP DEPARTMENT IS TRANSFERRING THE FOLLOWING FIXED ASSETS:

DESCRIPTION:	SERIAL #	ASSET #	OPERABLE Y / N
Samsung Magenta Toner Cartridge CLP-M600A	FL21BGCS400196		
Samsung Cyan Toner Cartridge CLP-C600A	FK21BGCS600075		
HP Tri Color C6578d Toner Cartridge Qty 28	N/A		
HP Ink Jet C1823d Toner Cartridge Qty 3	N/A		
HP Ink Jet 51645a Toner Cartridge Qty 3	N/A		

(CHECK APPROPRIATE SELECTION BELOW FOR TRANSFER OR SURPLUS)

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☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE MOTOR POOL/PUBLIC WORKS DEPARTMENT.  
☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE PARKER RD. STORAGE.

OR

THE FIXED ASSETS LISTED ABOVE WERE SURPLUSED TO THE DEPARTMENT CHECKED BELOW.

☒ ~~SURPLUSED TO PARKER RD. STORAGE (FURNITURE ,EQUIPMENT ,COMPUTERS, ETC.)~~ -  
☐ SURPLUSED TO FLEET SERVICES (VEHICLES)

IT IS THE RESPONSIBILITY OF THE TRANSFERRING DEPARTMENT TO NOTIFY THE  
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RECEIVING DEPARTMENT:

ELECTED OFFICIAL/DEPARTMENT HEAD

ELECTED OFFICIAL/DEPARTMENT HEAD

DATE

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BOARD OF COMMISSIONER'S ACTION (APPROVE / DECLINE)

DATE

Last Updated, 9/19/2016

Per Jim Mis - Send directly to Parker Rd

# NOTICE OF EQUIPMENT TRANSFER/SURPLUS



DISTRIBUTED

10/26/16 Finance

SEP 22 2016

10-25-2016

THE Water Resources-WTP DEPARTMENT IS TRANSFERRING THE FOLLOWING FIXED ASSETS:

DESCRIPTION:	SERIAL #	ASSET #	OPERABLE Y / N
Dell Keyboard	CN-0J4628-71616-55V-00H6		
Magnovox VCR	U48685760		
Acer LCD Monitor	84109023840		
Model K190V 19" TFT-LCD Monitor	9005LAN-A4D2123-004091		
View Sonic VA2037A-LED	TEY133120050		

(CHECK APPROPRIATE SELECTION BELOW FOR TRANSFER OR SURPLUS)

- ☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE \_\_\_\_\_ DEPARTMENT.
- ☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE MOTOR POOL/PUBLIC WORKS DEPARTMENT.
- ☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE PARKER RD. STORAGE.

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- ☐ SURPLUSED TO PARKER RD. STORAGE (FURNITURE ,EQUIPMENT ,COMPUTERS, ETC.)
- ☐ SURPLUSED TO FLEET SERVICES (VEHICLES)

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TRANSFERRING DEPARTMENT:

RECEIVING DEPARTMENT:

ELECTED OFFICIAL/DEPARTMENT HEAD

ELECTED OFFICIAL/DEPARTMENT HEAD

DATE

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IF SURPLUSED:

BOARD OF COMMISSIONER'S ACTION (APPROVE / DECLINE)

DATE

Last Updated, 9/19/2016

per Jim M15 - send directly to Parker

ORIGINAL

to Finance  
11-14-16

**NOTICE OF EQUIPMENT TRANSFER/SURPLUS**

DISTRIBUTED  
11/11/16 to fleet



TITLE Rockdale Water Resources

DEPARTMENT IS TRANSFERRING THE FOLLOWING FIXED ASSETS:

DESCRIPTION:	SERIAL #	ASSET #	OPERABLE Y / N
1994 Chevrolet Kodiak Dump (WA164)	1GBM7141JXRJ113226		N

(CHECK APPROPRIATE SELECTION BELOW FOR TRANSFER OR SURPLUS)

- ☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE \_\_\_\_\_ DEPARTMENT  
☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE \_\_\_\_\_ DEPARTMENT  
☐ THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE PARKER RD. STORAGE.

OR

THE FIXED ASSETS LISTED ABOVE WERE SURPLUSED TO THE DEPARTMENT CHECKED BELOW.

☐ SURPLUSED TO PARKER RD. STORAGE (FURNITURE, EQUIPMENT, COMPUTERS, ETC.)

☒ SURPLUSED TO FLEET SERVICES (VEHICLES/EQUIPMENT)

IT IS THE RESPONSIBILITY OF THE TRANSFERRING DEPARTMENT TO NOTIFY THE  
MAINTENANCE DEPARTMENT FOR PICKUP AND REMOVAL TO STORAGE AFTER THE BOC APPROVAL.

TRANSFERRING DEPARTMENT:

ELECTED OFFICIAL/DEPARTMENT HEAD

DATE

11/9/2016

RECEIVING DEPARTMENT:

ELECTED OFFICIAL/DEPARTMENT HEAD

DATE

11/10/16

This form goes to the receiving department along with the equipment. After receiving department gets all of the equipment being transferred, sign this form and forward to the Finance Department. At this time the equipment is to be removed from the transferring department's fixed assets and added to the receiving department's fixed assets. Please forward the Finance Department an updated copy of your current fixed asset / inventory lists.

IF SURPLUSED:

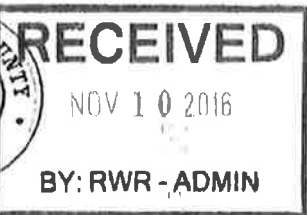
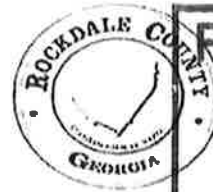
BOARD OF COMMISSIONER'S ACTION (APPROVE / DECLINE)

DATE

# **NOTICE OF EQUIPMENT TRANSFER/SURPLUS**

**DISTRIBUTED**

*11/11/16 to Finance*



THE RWR- Engineering DEPARTMENT IS TRANSFERRING THE FOLLOWING FIXED ASSETS:

DESCRIPTION:	SERIAL #	ASSET #	OPERABLE Y / N
Computer desk			Yes
6 various chairs			Condition varies
TV Cart			Yes
Sharp TV / VCR Combo			
Model # 13VT-R100	557995		Yes
HP Officejet Pro 8500 Printer			
Model # CB022A	CN0615M3QB		No

(CHECK APPROPRIATE SELECTION BELOW FOR TRANSFER OR SURPLUS)

THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE \_\_\_\_\_ DEPARTMENT.  
 THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE MOTOR POOL/PUBLIC WORKS DEPARTMENT.  
 THE FIXED ASSETS LISTED ABOVE WERE TRANSFERRED TO THE PARKER RD. STORAGE.

OR

THE FIXED ASSETS LISTED ABOVE WERE SURPLUSED TO THE DEPARTMENT CHECKED BELOW.

X SURPLUSED TO PARKER RD. STORAGE (FURNITURE ,EQUIPMENT ,COMPUTERS, ETC.)  
 \_\_\_\_\_ SURPLUSED TO FLEET SERVICES (VEHICLES)

IT IS THE RESPONSIBILITY OF THE TRANSFERRING DEPARTMENT TO NOTIFY THE MAINTENANCE DEPARTMENT FOR PICKUP AND REMOVAL TO STORAGE AFTER THE BOC APPROVAL.

TRANSFERRING DEPARTMENT:

RECEIVING DEPARTMENT:

*PNV LBAW (03/28/2016) W. S. Wicks*

ELECTED OFFICIAL/DEPARTMENT HEAD

ELECTED OFFICIAL/DEPARTMENT HEAD

DATE

DATE

This form goes to the receiving department along with the equipment. After receiving department gets all of the equipment being transferred, sign this form and forward to the Finance Department. At this time the equipment is to be removed from the transferring department's fixed assets and added to the receiving department's fixed assets. Please forward the Finance Department an updated copy of your current fixed asset / inventory lists.

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BOARD OF COMMISSIONER'S ACTION (APPROVE / DECLINE)

DATE

LH - 08/27/15